Title: **Duties and Responsibilities -- Teachers** Policy Code: **801.07**

Cross Reference:

Adopted: (8-29-58)

Revised: (11-7-90) Page: 1

I. Line of Authority

Teachers are directly responsible to the principal. They will promptly and consistently carry out the instructions of the principal and perform the special duties which the principal may assign.

II. During School Hours

During school hours teachers will devote their time exclusively to school duties. They will prepare plans and reports during non-teaching periods or out-of-school hours, not while they are in charge of pupils.

III. Instructional Program

Teachers will organize the instructional program in accordance with the most recent courses of study and plans issued for use in the county.

IV. Grades and Promotion

It is the duty of teachers to assign grades and determine promotions in accordance with school and county policies.

V. Discipline

Teachers are responsible for the discipline of students, referring problem cases to the appropriate administrator.

VI. Care of Instructional Equipment

Teachers are responsible for the care of instructional equipment and furniture belonging to the Board

State Law: Adm. Reg.:
State Reg.: COMAR 13A.07.03.01 Neg. Agr.:
Federal Law: Other Citation: