

BOARD OF EDUCATION OF ANNE ARUNDEL COUNTY  
POLICY COMMITTEE MEETING  
ADMINISTRATIVE MINUTES SEPTEMBER 25, 2019

The Board of Education Policy Committee met at 4:00 p.m. on the above date at the school system headquarters, 2644 Riva Road in Annapolis. Board members present were Michelle Corkadel, Chair; Julie Hummer, Rida Alvi and Dana Schallheim. Staff members present were Jeanette Ortiz, Legislative and Policy Counsel; Darren Burns, Board Counsel; Bob Mosier, Chief Communications Officer; Jessica Cuches, Executive Director of Human Resources; Asha Smith, Senior Manager, EEO Compliance; Laurie Pritchard, Director of Legal Services; Lisa Snead, Staff Counsel; Nikki Burns, Legislative and Policy Specialist; Walter Federowicz, Internal Audit; and Diane Howell, Executive Assistant to the Board. Also present was Julia Howes, Vice Chair of the Citizens Advisory Committee.

Ms. Corkadel opened the meeting with the Pledge of Allegiance. She asked if there were any changes to the June 12, 2019 meeting minutes, of which there were none. The minutes were approved by consensus.

Ms. Ortiz reviewed the Policy Calendar for the upcoming school year, reminding members that the several policies scheduled for review have timelines which must be adhered to due to federal and State laws.

The first item under review was Policy GC – Employee Leave. Ms. Ortiz introduced the policy, and regulations which accompany the policy to comport with State Law: GC-RAA – Annual/Personal Business Leave; GC-RAB – Sick Leave; GC-RAQ – Sick and Safe Leave for Permanent and Temporary Employees. GC-RAQ is new. Mr. Federowicz noted that Compensatory Time should be added to the Policy. Ms. Ortiz will follow-up. Mr. Federowicz asked questions regarding the carry over section of Regulation – RAA. Ms. Cuches will follow-up regarding the verbiage suggested by Mr. Federowicz. The Board members agreed to move this policy to first reading at its October 10<sup>th</sup> meeting upon agreement with HR/Internal Audit Office.

The Policy Committee then reviewed Policy JP – Student Sexual Harassment and Misconduct. Ms. Ortiz gave an overview of the federal and State laws which impacted the policy. Ms. Ortiz noted that complaints under Policy JP will be addressed in accordance with Regulation JO-RA Bias Behavior and Language. This is stated in Policy JP. The Board members agreed to move this policy to first reading at its October 10<sup>th</sup> meeting.

The last item reviewed was Regulation KD-RA – Visitors to the Schools. Again, Ms. Ortiz gave an overview of the Regulation. The Regulation – KD-RA will have stylistic changes and a clarifying change of the word “tutor” to “provider”. No updates to the Policy itself.

For the Good of the Order: Nothing to report.

Adjourn: 5:03 p.m.