

# POLICY

## BOARD OF EDUCATION OF ANNE ARUNDEL COUNTY

**Related Entries:** II-RA, IIH, JH, JH-RA

**Responsible Office:** OFFICE OF ACADEMICS, DIVISION OF CURRICULUM, INSTRUCTION, AND ASSESSMENTS, DIVISION OF INSTRUCTION AND SCHOOL PERFORMANCE, OFFICE OF ACCOUNTABILITY

### GRADING

#### A. PURPOSE

The Board of Education of Anne Arundel County (Board) is committed to maintaining rigorous performance and achievement standards for all students. It is also committed to providing a fair process for evaluating and reporting student progress that is understandable to students and their parents/guardians and relevant for instructional purposes.

#### B. ISSUE

Grades are an essential way to communicate student progress. As such, grading and reporting practices shall include the following:

1. Meaningful feedback on student achievement to students, parents/guardians, teachers, administrators, and the school system. This feedback should provide relevant information for instructional purposes.
2. Alignment with the Anne Arundel County Public Schools (AACPS) curriculum.
3. Consistency within and among schools.
4. Accurate reflection of student achievement compared to grade level or course expectations outlined in the curriculum as demonstrated on assessments and teacher designed tasks.
5. Fair representation of a student's performance on a variety of measures over time.
6. Clear and timely communication to parents/guardians and students as to the grading criteria and the components.
7. Commitment to school attendance as an essential component of a quality learning experience.

8. Summative assessments, which may include quarterly assessments, end-of-unit tests, and cumulative projects, as reflections of a student’s mastery of grade level or course material.
9. Opportunity for students to demonstrate mastery of grade level or course expectations outlined in the curriculum through a variety of methods.
10. Regular and frequent information to all students and parents/guardians about the student’s progress.
11. Consistently high expectations of all students across all courses and programs.

**C. POSITION**

1. At the beginning of a grade or a course of study, teachers shall provide students and parents/guardians with a written course syllabus and grade expectations.
2. Teachers shall evaluate student progress to determine the degree of mastery of course objectives, skills, content, and concepts. A grade or code, which is a symbol reflecting the teacher’s evaluation of a student’s achievement and progress, shall be determined by the teacher.

**a. Elementary School**

- i. Formal reports shall accurately reflect student achievement compared to grade level expectations as outlined in the curriculum.
- ii. Teachers shall maintain accurate and precise grade books that support assigned marking period grades.
- iii. Students are expected to demonstrate academic integrity.

**b. Middle School**

- i. Formal reports shall accurately reflect student achievement compared to grade level expectations as outlined in the curriculum.
- ii. Teachers shall maintain accurate and precise grade books that support assigned marking period grades.
- iii. Students are expected to demonstrate academic integrity.

- c. **High School**
- i. Formal reports shall accurately reflect student achievement compared to grade level expectations as outlined in the curriculum.
  - ii. Content, skill, and concept expectations at the high school level are more rigorous than at the middle and elementary levels.
  - iii. Teachers shall maintain accurate and precise grade books that support assigned marking period grades.
  - iv. Students are expected to demonstrate academic integrity.
3. Homework is a required component for student achievement. A teacher's evaluation of homework shall be reflected in each student's grades or expected student behaviors.
  4. Student progress shall be reported to students and parents/guardians by school staff on a regular basis. Report cards shall be issued four times during the school year. The date of distribution shall be printed in the AACPS official calendar.
  5. Teachers and schools shall maintain records of student progress.
  6. Procedures shall be established to regulate the credit earning process.
  7. AACPS shall calculate class rank. AACPS may not use class rank to determine a student's Latin Honors' recognition or to designate a graduating valedictorian and salutatorian.
    - a. Each high school shall annually honor graduating students who qualify for the AACPS Latin Honors (*cum laude*, *magna cum laude*, and *summa cum laude*) recognition.
    - b. Each high school shall annually designate a graduating valedictorian and salutatorian.
      - i. The valedictorian and salutatorian shall be selected from those graduates who have received *summa cum laude* recognition.
      - ii. A student who has received *summa cum laude* recognition may apply to be considered for valedictorian and salutatorian after completing seven semesters of high school.
      - iii. The school-based application process for the selection of the valedictorian

and salutatorian shall be determined by the Superintendent and shall consider an applicant's leadership, scholarship, and service.

- iv. Once the valedictorian is selected, the salutatorian shall be selected from the remaining valedictorian applicants.
8. Following a student's sophomore year, the student's class rank may be provided upon request to a student or a student's parent(s)/guardian(s) for scholarship, university, or other post-secondary or post-college and career readiness applications. With the exception of an eligible student as defined in Administrative Regulation JH-RA – Student Records, a student's parent(s)/guardian(s) shall be notified of the student's request for their class rank.

#### **D. IMPLEMENTATION**

The Superintendent is authorized to develop regulations to implement this policy.

*Policy History:* Adopted 01/18/17; Revised 06/19/19; 04/02/25; 05/20/26

*Note Previous Policy History:* Replaces Policy 608 adopted 01/06/74 and revised 05/20/91; 04/03/02; 04/02/03; 06/04/03; 09/03/03; Replaces Policy 608-IKA adopted 02/01/06 and revised 09/06/06; 11/04/06

*Legal Reference:* None