

POLICY

BOARD OF EDUCATION OF ANNE ARUNDEL COUNTY

Related Entries: N/A

Responsible Office: BOARD OF EDUCATION OF ANNE ARUNDEL COUNTY, OFFICE OF THE SUPERINTENDENT

POWERS, DUTIES, AND RESPONSIBILITIES – SUPERINTENDENT

A. PURPOSE

To affirm compliance with State law regarding the duties and responsibilities of the Superintendent.

B. ISSUE

The Superintendent acts as the Chief Executive Officer of the Board of Education of Anne Arundel County (Board) in carrying out the policies and rules of the Board. It is the Superintendent's responsibility to develop and implement a thorough and efficient system of education for all students in the county public schools. The Superintendent shall see that all federal and State laws and regulations relating to education are understood and put into effect by the staff of the school system.

C. POSITION

To carry out the duties of the Office of the Superintendent, State law outlines a broad array of responsibilities and powers which shall be judiciously administered. Among these responsibilities are the:

1. Administration of oaths to witnesses;
2. Explanation of the intent and meaning of applicable laws, policies, and regulations and, subject to appeal to the Board, adjudication of controversies and disputes related to them;
3. Approval and signing of contracts;
4. Preparation of required correspondence and reports, including all those required by the United States Department of Education, the Maryland State Department of Education, and the Board;
5. Development of professional and support staff;

6. Periodic visitation of the schools to improve the overall quality of education;
7. Continual evaluation of the instructional program;
8. Preparation and recommendation of curriculum guides, courses of study, and other teaching aids for adoption by the Board;
9. Provision of lists of textbooks, equipment, and materials needed by the schools;
10. Preparation and presentation of the annual budget and activities designed to secure the funding for its implementation;
11. Recommendations concerning condemnation, remodeling, or repairs to school sites or buildings; and
12. Provision of clerical help that is needed to issue work permits.

D. IMPLEMENTATION

The Superintendent is authorized to develop regulations to implement this policy.

Policy History: Adopted on 02/03/16; Technical Edit 12/10/24

Note Previous Policy History: Replaces Policy 301.02, adopted 06/02/82 and revised 12/02/92

Legal Reference: Section 4-205 of the Education Article