

BOARD OF EDUCATION OF ANNE ARUNDEL COUNTY  
POLICY COMMITTEE MEETING  
ADMINISTRATIVE MINUTES JANUARY 2, 2024  
(APPROVED)

The Board of Education Policy Committee met at 3:10 p.m. on the above date virtually. Board members present were Melissa Ellis, Joanna Tobin, Dana Schallheim, and Eric Lin. Staff members present were Grace Wilson, Legislative and Policy Specialist; Maggie Gosewisch, Specialist Support: Legislation & Policy; Kyle Ruef, Director of Facilities; Ryan Voegtlin, Director of Student Services; Bob Mosier, Chief Communications Officer; Dan Reagan, Director of Internal Audits; Darren Burns, Board Legal Counsel; and Diane Howell, Executive Assistant to the Board. Michelle Koul was present on behalf of the CAC.

**Review and Approval of Minutes:** Mrs. Ellis opened the meeting with the approval of the minutes from the December 5, 2023, Committee meeting. The meeting minutes were approved by consensus.

**Policies**

**IB – School Calendar:** Ms. Wilson explained that this policy and accompanying regulation are being revised to reflect the current practices used to develop and adopt the school calendar. This policy was last reviewed in May of 2006.

There are two substantive changes proposed to the policy: (1) Position statement 2 has been revised to outline the minimum school calendar requirements that must be addressed in the Committee’s recommended school calendar; and (2) Position statement 3 was added to specifically note that the Board may modify that school calendar recommended by the Committee.

Mrs. Ellis suggested that the Issue section be amended to list “students” as the first party the calendar should be sensitive towards. The Committee agreed by consensus to this addition. Mrs. Ellis also requested that the policy be revised to permit the Board to receive multiple calendars from the Calendar Committee for consideration. The Committee was concerned that this requested language would be too specific and limiting. Mrs. Schallheim suggested that the language be changed to include “calendars” rather than “calendar.” The Committee agreed with this proposed change. Dr. Tobin also suggested revising the Position statement to match this new language. The Committee reached consensus on updating Position statements C.2. and C.3. to state “any school calendar” rather than “the school calendar”.

The Committee approved by consensus to move the policy to the full Board for consideration at the January 17, 2024, Board meeting.

**KC – Community Use of Facilities:** Ms. Wilson explained that this policy and accompanying regulation are being revised at the request of staff. The review and revisions were requested to account for the expanded use of school facilities required by the Blueprint for Maryland’s Future, including Community Schools and nonprofit providers operating in our schools through Maryland Consortium on Coordinated Community Supports grants.

There are two revisions proposed to the policy: (1) the purpose paragraph has been updated to provide examples of the types of school facilities this policy and regulation apply to; and (2) the position statement has been revised to permit the use of school facilities for social, emotional, physical, and behavioral health activities in addition to educational, civic, social, religious, and recreational activities.

The Committee approved by consensus to move the policy to the full Board for consideration at the January 17, 2024, Board meeting.

### **FYI Only - Regulations**

**IB-RA – School Calendar:** Ms. Wilson explained that this regulation is being updated to align with the policy and to reflect the current practices used to develop and adopt the school calendar.

The following changes were made to regulation IB-RA – School Calendar: (1) the purpose paragraph has been updated to align with the policy’s purpose; (2) the background paragraph has been revised to be more generic as the language regarding the parameters required in a school calendar has been moved to the policy; (3) Procedure C.1. was revised to clarify that the Calendar Committee recommends a school calendar rather than drafts one; (4) Procedure C.1.a. has been updated to reflect that the Superintendent appoints a facilitator to the Committee, not a chair; (5) Procedure C.1.b. clarifies that the Committee consists of two representatives from each of the listed organizations; (6) Procedure 2 was added to require the facilitator present a proposed calendar for the Committee as a starting point for their discussion; (7) Procedure 4 has been revised to provide more general language regarding days of religious and cultural significance to account for the addition of days of religious and cultural significance to the school calendar beyond those specifically mentioned in regulation; and (8) Procedure 5 was added to provide guidance on the procedural process used by the Committee to recommend a calendar to the Board.

**KC-RA – Community Use of Facilities:** Ms. Wilson explained that this regulation is being updated, by request of staff, to account for the expanded use of school facilities required by the Blueprint, specifically in Community Schools or through partnerships under the MD Consortium on Coordinated Community Supports.

The following changes were made to regulation KC-RA – Community Use of Facilities: (1) Procedure 1.B. was updated to add that government agencies may use AACPS facilities in addition to nonprofit organizations, and to reflect the school facilities may be used for social emotional, physical, and behavioral health; (2) Procedure 1.C.ii. was added to permit the use of school facilities by profit making organizations if they have been contracted by AACPS; (3) Procedure 1.D. was updated to prohibit the use of school facilities by employees or individuals for their personal business or financial benefit; and (4) Procedure 1.H. has been updated to account for provision of medical services in Community Schools to specifically prohibit controlled dangers substances rather than drugs.

**Good of the Order:** None

**Adjourn:** 3:34 PM