

# REGULATION

## ANNE ARUNDEL COUNTY PUBLIC SCHOOLS

**Related Entries:** EAF  
**Responsible Office:** TRANSPORTATION DIVISION

### SCHOOL VEHICLE MAINTENANCE

#### A. PURPOSE

To establish procedures for school vehicle maintenance to enhance student safety when being transported to and from school and on school sponsored activities.

#### B. BACKGROUND

All school vehicles used to transport Anne Arundel County Public School students must comply with all inspection requirements promulgated by the United States Department of Transportation, the Maryland Motor Vehicle Administration (MVA), and the Code of Maryland Regulations (COMAR).

#### C. DEFINITIONS

1. ***Alternative School Vehicle*** – a vehicle that is used to transport students from home to school or school to home as well as to and from school related activities that is neither a Type I nor Type II school vehicle as stated in §11-154 of the Transportation Article, Annotated Code of Maryland.
2. ***School Vehicle*** – a Type I school vehicle as defined in §11-173 of the Transportation Article or a Type II school vehicle as defined in §11-174 of the Transportation Article.

#### D. PROCEDURES

##### 1. School Vehicles

- a. Contractor owned school vehicles are required to comply with federal, State, and local requirements in maintaining their vehicles in the proper condition without cost to the school system.
- b. Every school vehicle will be inspected at least three times a year by a designee of the Superintendent in accordance with MVA regulations and inspection standards. Every school vehicle will be inspected at least once a year by the MVA.

- c. In addition to the three regular scheduled inspections, the Superintendent or the Superintendent's designee may require other inspections of individual vehicles at any time as may be necessary for the safe transportation of students.
- d. If an additional inspection is required due to poor operation or the mechanical condition of the school vehicle is in question, the cost of the inspection will be charged to the contractor.
- e. The Superintendent or the Superintendent's designee has the right to require a new vehicle or new equipment to replace an existing vehicle or equipment when either a vehicle or equipment is deemed as being unsafe or unsuitable for a route.
- f. The maximum period of service for a school vehicle transporting school children will be 15 years, unless it fails to meet the applicable school vehicle and motor vehicle safety standards.
  - i. Contractors seeking to operate a school vehicle for a service period over 12 years shall notify and receive approval from the Supervisor of Transportation.
  - ii. School vehicles operating for a service period over 12 years shall meet all applicable safety and inspection standards in accordance with §7-804(c) of the Education Article, Annotated Code of Maryland.

## 2. Alternative School Vehicles

- a. Alternative school vehicles shall undergo two inspections each school year in accordance with COMAR 11.14.02.01-.26. The two inspections shall be conducted more than 120 calendar days apart.
- b. The Division of Transportation shall maintain records of each inspection.

**Regulation History:** Developed by Superintendent 06/20/12  
Reviewed by Board of Education 06/20/12  
Issued 06/20/12; Revised 12/20/23

**Note Previous Regulation History:** None

**Legal References:** 49 U.S.C. §30125; Sections 7-801 and 7-804 of the Education Article; Sections 11-153, 11-173, 11-174, 22-228, and 22-418 of the Transportation Article; Code of Maryland Regulations 11.14.02.01-.26, 11.19.04.01, and 13A.06.07