

# Regulation

## ANNE ARUNDEL COUNTY PUBLIC SCHOOLS

Related Entries: Policy KBD/501.04

Responsible Office: DEPARTMENT OF SPECIAL EDUCATION

### **SPECIAL EDUCATION CITIZENS ADVISORY COMMITTEE**

#### **A. PURPOSE**

To establish Special Education Citizens Advisory Committee (SECAC) which will provide meaningful input as to the needs of students with disabilities within AACPS.

#### **B. ISSUE**

State law provides that the local school system shall establish a special education citizen's advisory committee to advise the local school system on the needs of students with disabilities.

#### **C. PROCEDURES**

1. The Superintendent or designee will determine the composition of the Committee based on the identified needs. Representatives of the following should be considered:
  - Parents of children with disabilities and/or special needs,
  - Employees of the AACPS including:
    - The Director of Special Education
    - Staff members of the Division of Special Education
    - An administrator from a comprehensive school
    - An administrator from a special school
    - A regular education teacher from a comprehensive school
    - A special education teacher from a comprehensive program
    - A teacher from a special school
    - A special education paraprofessional
    - A representative from the Infants and Toddlers Program
  - The Committee may also include members who are residents of Anne Arundel County and/or representatives of Anne Arundel County community organizations
2. The Division of Special Education will annually allocate funds to the Special Education Citizens Advisory Committee (SECAC) to support the activities of the local SECAC.
3. AACPS will submit a budget for the use of federal funds, consistent with §C(1) of COMAR 13A.05.02.13.

4. The SECAC will work with all stakeholders to shape AACPS' local special education accountability process in a way that drives and supports improved results for students with disabilities.
  
5. The SECAC will work collaboratively with the local director of special education to identify priorities and goals designed to improve the achievement and outcomes of students with disabilities within AACPS. In determining the functions of the SECAC, the committee may consider the following:
  - Advise the AACPS of unmet needs as to the education of students with disabilities;
  - Participate in the evaluation of local special education services through the Monitoring for Continuous Improvement and Results process;
  - Participate in review and evaluation of the AACPS Staffing Plan;
  - Assist the AACPS in the formulation and development of plans for improving the performance of students with disabilities;
  - Use local information and data to determine focus issues; and
  - Submit a year-end report of activities and recommendations to the Director of Special Education, Superintendent and School Board.

*Regulation History: Developed by Superintendent 4/5/06  
Reviewed by Board of Education 4/5/06  
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*Note previous regulation history: None*