

# POLICY

## BOARD OF EDUCATION OF ANNE ARUNDEL COUNTY

**Related Entries:** KBA-RA

**Responsible Office:** OFFICE OF PARTNERSHIPS, DEVELOPMENT & MARKETING

### CITIZEN ADVISORY COMMITTEE

#### A. PURPOSE

To establish a policy for a countywide Citizen Advisory Committee (CAC) designed to advise the Board of Education of Anne Arundel County (Board) and to facilitate its activities and programs in Anne Arundel County Public Schools (AACPS).

#### B. ISSUE

Maryland education law requires local boards of education to establish at least one CAC to advise the Board and to facilitate its activities and programs in schools.

#### C. POSITION

1. The Board shall establish a standing countywide CAC to advise the Board on specific educational issues impacting policy and to facilitate its activities and programs in schools. The Board has final oversight and management responsibility of the CAC.
2. The countywide CAC will study and report on issues related to educational needs and services such as budgeting, curriculum, facilities, AACPS policies and regulations, student activities, and any other specific issues of countywide concern, as assigned by the Board.
3. The CAC exists as a subsidiary of the Board and, as such, may not study education issues, activities, or programs without the approval or direction of the Board, and may not act independently of the Board or inconsistently with CAC Guidelines, this policy, the accompanying regulation, or other AACPS policies and regulations. The Board President and Vice President, after consultation with the full Board, shall meet with the countywide CAC officers annually to identify the education issues of interest to the Board.
4. Written reports shall be provided directly to the Board, with informational copies to the Superintendent.
5. The Board shall approve the membership of the CAC through a nomination,

- screening, and selection process that reflects the Board’s commitment to non-discrimination in accordance with Policy AC – Non-Discrimination and strives to ensure that the membership of the CAC consists of individuals who collectively reflect the diversity of the citizenry of Anne Arundel County.
6. The CAC application shall be reviewed at the request of the Board or a Board member prior to soliciting the community for applicants. Any changes to the CAC application shall be approved by the Board.
  7. Members of the CAC may be suspended or removed as follows:
    - a. The Board may suspend a CAC member for just cause, as determined by the Board.
    - b. The Board may remove and replace a CAC member in the event of:
      - i. Death;
      - ii. Resignation;
      - iii. Failure to attend, without good cause, at least 75 percent of the scheduled meetings of the CAC in any 1 calendar year; and
      - iv. Just cause, as determined by the Board.
  8. The Board shall be responsible for ensuring the CAC has the necessary resources to hold meetings in accordance with the Maryland Open Meetings Act. In the event that an in-person meeting is not practicable due to unforeseen circumstances, the Board President may, in concert with the CAC leadership and Superintendent or the Superintendent’s designee, approve an alternative meeting format for that meeting.
  9. Unless otherwise directed by the Board President, upon notification of the full Board, the CAC shall report to the Board as whole and not to individual members of the Board. Notwithstanding any other provision in this policy, the CAC shall continue to inform the Board of community feedback regarding education issues, activities, and programs in schools.
  10. Notwithstanding any other provision in this policy, nothing herein precludes the establishment of clusterwide or schoolwide CACs, provided that such CACs may not supplant existing PTAs, PTOs, or similar organizations.

**D. IMPLEMENTATION**

The Superintendent is authorized to develop regulations to implement this policy.

*Policy History:* Adopted 01/07/15; Revised 08/26/20

*Note Previous Policy History:* Replaces Policy 501.01, adopted 08/01/73 and revised 12/06/89; 07/13/11