

REGULATION

ANNE ARUNDEL COUNTY PUBLIC SCHOOLS

Related Entries: BCA, BD

Responsible Office: BOARD OF EDUCATION OF ANNE ARUNDEL COUNTY, COMMUNICATIONS OFFICE

AGENDA PREPARATION AND DISTRIBUTION

A. PURPOSE

To establish procedures for the development and dissemination of an agenda for each regularly scheduled public meeting of the Board of Education of Anne Arundel County (Board).

B. BACKGROUND

State law requires the Board to hold an annual meeting and any additional meetings necessary to carry out its duties and the business of the Board. In order to promote and maintain an organized order of business, an agenda shall be prepared for each regularly scheduled public meeting of the Board.

C. PROCEDURES

1. a. The agenda for each regularly scheduled public meeting of the Board shall be developed in consultation with the Board and Superintendent, and approved by the Board President.
 - b. The agenda shall be prepared by the Superintendent or the Superintendent's designee.
2. The Superintendent or the Superintendent's designee shall distribute the agenda for each regularly scheduled public meeting of the Board to Board members, local news media, and the general public the Friday before the meeting or as close to the Friday before the meeting as practicable.
3. Board meeting agenda items shall be identified as review, consent, or action items.
 - a. Review items are those for which no Board action is required. The primary purpose of review items is to keep the Board and the public informed of significant events and activities.

- b. Consent items are those routine business items and reports that the Board groups into one agenda item and can be approved in one action.

- c. Action items are those for which a formal Board vote is required.

Regulation History: Developed by Superintendent 01/06/16; 12/18/20
Reviewed by Board of Education 01/06/16; 01/22/20
Issued 01/06/16; Revised 04/01/20

Note Previous Regulation History: Issued 07/28/75 and revised 10/16/89