



Intent to Apply for a Grant

Date Grant Application is Due

Anticipated Award Date

Instructions

- Please complete electronically (AACPS Intranet/Partnerships, Development, & Marketing).
- Include all required signatures.
- Submit at least 10 working days **prior to the submission deadline**, when possible.
- Please send/attach a copy of the *Request for Proposal/Application*.

Applicant Information

Proposal Contact

Contact Phone

School/Office

Contact Email

Grant Information

Name (as stated on the Request for Proposal)

Funder Name/Agency

Anticipated Funding
\$

In-kind/Matching Requirements

- None 100% 50% Other:

Proposed Project Time Frame

Proposed Project Manager

Submit application by:

Mail Specify address:

Email Specify email address:

Online Specify website:

Project Information

Proposed Project Name

Summarize the proposed project. Include goals and activities.

Project Information, continued

How does this project align to AACPS strategic goals and/or the School Improvement Plan for your school?

Identify the Office/School resources involved or impacted.

1.	4.
2.	5.
3.	6.

This grant will require the following (check all that apply)

- Technology
 Permanent staffing
 Transportation
 MOU/Letter of Support
 Additional/Modified space or facilities

Describe any above requirements.

Signatures

<i>Originator</i>		<i>Date</i>
<i>Principal/Supervisor</i>		
<i>Regional Assistant Superintendent (required for school-based grants)</i>		
Not required for school-based grants	<i>Assistant Superintendent/ Executive Director</i>	
	<i>Deputy Superintendent/ Chief Operating Officer</i>	

Office Use Only

Date Received	Date Submitted	<input type="checkbox"/> Awarded <input type="checkbox"/> Not Awarded	Date Awarded	Amount of Funding \$	Grant Period
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